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- Lead projects, don't just "manage" them.
- Avoid 15 most common mistakes new project managers make.

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managers make • Learn from

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defining your project • Build a

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work breakdown structure (WBS) •

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has been updated to include discussions about the newest PMP certification changes as well as the impact of web-based PM tools. This guide intends to provide first time and relatively new project professionals a quicker, more accessible, and more affordable way to manage projects.

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Beginner ' s Guide is focused on the first-time practitioner who has to manage a project in the real-world for the first time. The intended audience of readers are individuals new to project management, probably coming from other disciplines such as technologists, knowledge workers, students, and functional managers.

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